

**BOWMORE SCHOOL PARENT COUNCIL MEETING
MINUTES – May 22, 2014**

Attendees: Michelle Aarts, Stephanie Simmons, Kim Smith, LeeAnn Lawson, Andrew Duff, Kevin Ferguson, Shelly Baboolall, Michelle Ostafin, Joan Jay, Kim Antonius, Susana Molinolo, Heather Flett-Stepanoff, Shannon Couch, Ruth Lee, Martin Haavel, Principal Sambrook, Vice Principal Minos, Elizabeth Grundon, Lori Sears, Jennifer Campbell, Sharon Donaldson, Andrea Moore, Kristen Stinchcombe, Sheila Rose, Nancy Botelho, Kim Tack, Muling Chung, Karina Halminen

Agenda Item	Decision/Action Taken	Speaker/ Person(s) Responsible
1) Review of Agenda and Call for New Business		Michelle Aarts
2) Approval of Minutes from previous meeting	Approved.	
3) Principal's Report	<ul style="list-style-type: none"> • Staffing: 43.5 teachers in the school next year; of the 6 permanent openings at the school, 5 have been filled recently; there will be 25 new faces in the building next year (teachers, ECEs, lunchroom supervisors); • Recent activities: Students have received an eco-film award which will be highlighted at AGO; EQAO is next week; City Track and Field finals next week; Final Report cards coming up; grades 7 & 8 will have an evening art and talent show June 23; Kindergarten graduation on June 23; Grade 6 celebration June 26; • Classroom assignments: pink forms taken into account but mistakes are sometimes made; newsletter with report cards will show the classroom assignments; • Enrollment: enrollment numbers provided (796 students next year), numbers of students in the kindergarten classes discussed; optional attendees have had to be waitlisted and will find out whether there is space in September; • Kindergarten: update of the construction and efforts to accommodate the kindergarten changes described; • Bell System: the Grades 1-6 bells will be applied to the entire school; one bell system is easier on families. 	Principal Sambrook
4) Treasurer's Report	<ul style="list-style-type: none"> • See handout – discussion about the funds raised; • New Treasurer, Martin Hart introduced by Sheila Rose; • Bowmore Rocks did not earn the \$6000 stipulated in a previous meeting re technology contribution, but council at the time voted that it would make up the difference required to fund the equipment. 	Elizabeth Grundon
5) Question and Answer with Trustee Sheila	<ul style="list-style-type: none"> • M. Aarts mentioned the meeting that occurred in the Spring with the Trustee and the Superintendent; • Question about why the Boys and Girls Club was rejected. 	

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Cary-Meagher	<p>Leasing issues were the problem. The parties could not come to agreement on the terms of the lease and the status of the organization (needs to be a “non-profit”/charitable status);</p> <ul style="list-style-type: none">• Question regarding whether parent council can pay for and support the Boys and Girls Clubs/accessible before/after school care. M. Aarts advised that she did not know what the fee structure was but that she believed that there was an up-front payment required. Discussion then ensued regarding the parent council funds being contributed to things that the entire school community can access. T. Sambrook pointed out that work is undertaken to ensure that everyone receives the same amount of enrichment funds; Discussion about equity and whether the funds should be used to level the playing field/work to close the gap;• Question regarding what was behind the TDSB’s thinking about one school housing all of the special programs (gifted, French etc.) all at once. It seems like a lot and the individual asking the question indicated that it is a good thing, but that each program has its own needs and wants. S. Cary-Meagher advised that it is mostly a matter of what space is available in the building. Most schools in the area are filling up, the programs need to be housed where there is capacity now and ten years from now. Discussion followed regarding the benefits of diversity: acceptance and integration in schools that have a large number of programs like Bowmore• Question regarding whether the school will receive extra support for the additional programs? S. Cary-Meagher advised that it will receive small bits of support here and there i.e. in respect of French and learning disability classes. The additional support is small and has declined in the years because of funding issues;• Question/Comment that the timing of FDK and French Immersion in the same year seems excessive. S. Cary-Meagher advised that it was all done by TDSB. The funding and support granted to a school is done so by way of formulae. TDSB in recent years sold property in order to make up the difference between what it needs and the provincial funds it receives, but now there is not much left to sell. An example provided of George Webster School having 32 portables because of funding issues.• Question regarding why the kindergarten class construction could not be undertaken during the summer. T. Sambrook advised that there are timing issues if the work is to be	
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	<p>complete by September, it needs to commence now; there is not enough time in the summer to do it all;</p> <ul style="list-style-type: none"> • Question regarding what is happening to the kindergarten playground. S. Cary-Meagher advised she did not know, but said she would find out. • Question regarding why there was such little notice regarding French Immersion by the time the community had been informed, the application process was closed. Had they been informed earlier, parents could have been given the ability to make different decisions. S. Cary-Meagher advised that the application process had been closed before anyone knew it was coming to Bowmore/before the location had been selected. Parents with additional concerns and requests were directed to John Tancredi who is the central principal; • Discussion followed about the numbers of students required for the classrooms. S. Cary-Meagher advised that an attempt is made to balance the French and English by way of the intake process at kindergarten • Question regarding whether it would be helpful for parents to send an email regarding wanting to attend French Immersion. S. Donaldson advised that she would do some research. • Bussing. S. Cary-Meagher has been working to ensure an even spread across the Board so that anyone can walk to French Immersion. Some schools are so small that they cannot handle a French immersion program. At Bowmore in Grade 7, we have more extended French than core students. • Staff want to get rid of the 7/8 extended French. Group asked how they felt about the 7/8 extended French. Attendees at the meeting communicated that they felt it was a fantastic program; • Question regarding whether French Immersion costs the TDSB more. The answer was that the TDSB picks up some additional funding and that there is Federal funding available. Lots of literacy material is available for the new classrooms. 	
<p>6) Update on TDSB protocols for school volunteers</p>	<ul style="list-style-type: none"> • The need for the police check described; timing discussed (takes months); any errors in the form will cause the batch to be rejected – so care is being taken in reviewing the forms prior to submission by council of the batch • The original approved police checks go to the TDSB and the applicant receives a copy • Parent council drive for the forms went well. 	<p>Michelle Aarts; Elizabeth Grundon</p>

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7) Community Activities Update	<ul style="list-style-type: none"> • [No information recorded for this, see balance of minutes] 	Michelle Aarts
8) Fundraising Update	<ul style="list-style-type: none"> • Bowmore Rocks – results of the event described; event was a success; funds raised described; at the time of this meeting, it was communicated that this particular event would not be planned next year by L. Sears-Malik but she indicated that she would be happy to help; • Living and Learning/Spring Concert coming up on May 7. Parent council involvement discussed. • Spring Carnival – coming up on June 13, 2014 - events planned were described (no more dunk tank) pie throw at teachers etc. being considered, inflatables, games, face painting, cake walk and bake sale, cotton candy, and popcorn, Dream Baskets Raffle (Krista will be managing this)), food trucks, call for volunteers and who to contact (Fiona Luck) provided; event should earn \$5-6K. 	Lori Sears-Malik; Sharon Donaldson
9) Self-nominations for 2014-15 school year BSC	<p>Low numbers/responses reported. Ways to communicate the open positions discussed.</p> <p>QSP coordinator not identified. Discussed that the event could be run by a team instead of a single person. E-blast will go out describing the large amount of funding it contributes, the program, the types of events that it funds and the need for people to volunteer. If we do not have someone doing this in 2014/2015, the council will lose/not raise the money. Some members present felt this needs to be a priority. Nancy offered to assist the person who takes on the role.</p> <p>No one has volunteered to act as Chair for the Parent Council. Discussion about what needs to be done, the time commitment for the Chair, level of commitment required (few hours devoted to each meeting, mostly email contact, 5-6 hours at the start of the year, it would be more easily managed as a Co-Chair role)</p> <p>Current executive maintains positions until September.</p>	
10) Ward 16 Report	<ul style="list-style-type: none"> • See Bowmore eblast on May 21 	Michelle Aarts
11) Movie Night	<ul style="list-style-type: none"> • Complaints made by a parent re copyright infringement regarding the films was discussed. Bowmore pays for the ability to show certain movies in advance of the release date. • Bowmore Student Council was not off-side rules with respect 	Michelle Aarts

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	to this and had necessary permission. <ul style="list-style-type: none">• Next movie (night following this meeting): Walking with Dinosaurs	
12) Upcoming School Council Events	<ul style="list-style-type: none">• Staff Appreciation Lunch raised and need for coordination and donations. Kristen Stinchcombe and Nancy Botelho agreed to lead the event. Date for event June 19, 2014. Volunteers needed to provide food, set up, clean, and serve.	
13) Elections Committee Update	<ul style="list-style-type: none">• See above.	
14) Adjournment	Next meeting not likely needed.	

Bowmore School Council 2013/14

Funds Raised as of May 23, 2014						
Event	Actual 2011/12	Projected 2012/13	Actual for 2012/13	Projected 2013/14	Actual so far 2013/14	
QSP	\$9,597.30	\$12,000.00	\$12,073.30	\$10,000.00	\$9,183.08	
Cirriculum Night	\$174.16	\$0.00	-\$46.05	\$300.00	\$527.15	
Movie Night	\$2,215.00	\$2,200.00	\$1,112.72	\$1,200.00	\$996.22	
Pizza Lunch	\$4,338.58	\$8,500.00	\$8,382.61	\$8,500.00	\$9,600.00	\$11,000.96
Mom to Mom	\$788.21	N/A	N/A	N/A	N/A	
Family Portrait Night (at Potluck)				\$200.00	\$170.00	
Morning Coffee (Donations)	\$127.49	\$100.00	\$23.54			
Winter Concert	\$1,744.55	\$0.00	\$1,371.90	\$1,700.00	\$2,061.65	
Eco Day	-\$475.44	-\$500.00	-\$442.23			
Spirit Wear	-\$53.64	-\$50.00	\$536.00	\$500.00	\$30.00	
Living Learning	-\$327.64	-\$300.00	-\$448.19		-\$57.45	
Bowmore Rocks	\$5,003.38	\$6,000.00	\$6,981.52	\$7,000.00	\$5,498.73	plus \$10 US
Spring Concert	\$1,618.52	\$1,900.00	\$0.00	\$2,000.00	\$0.00	
Carnival	\$5,593.95	\$7,000.00	\$7,055.62	\$5,000.00	\$1,244.09	
Maker Fair (TBD)					\$1,375.20	plus \$5 US
Mabel's Labels					\$87.03	
Other	\$91.80	\$0.00	\$23.25			
Total	\$30,436.22	\$36,850.00	\$36,623.99	\$36,400.00	\$30,715.70	
Spent/To Be Spent	-\$23,200.00	-\$38,292.50	\$29,763.97			
Not Spent	\$7,236.22	\$0.00				
Carry Over From Previous Year	\$16,500.00	\$24,000.00				
Total at Year End	\$23,736.22	\$22,557.50	\$24,373.13			

Note: Carnival carried over \$2,960 of donations from previous year that was received in 2012/13 school year from the 2011/12 event. It is included above.

Notes for 2013/14:

Movie Nights - So far 4 have been done.

Pizza Lunch - So far 6 have been done. Estimating profit around \$9,600. Amount listed on outside box of \$11,000.30 is current profit but an estimate of \$1,400 in expenses are still to be taken off.

Winter and Spring Concerts - consist of holiday/dream baskets and bake sale.

Spirit Wear - Current supply extremely low so looking at re-ordering in February 2014.

Bowmore Rocks - negative amount is due to ticket printing.

Make It Fair - negative amount due to event happening March 29th and these were funds requested.

For some events projected revenue is based on last years numbers.

Carnival - So far \$1,755.91 in expenses, Donations of \$2,000 and Parking Fees of \$1,000.

School Council Budget

As of May 23, 2014									
School Council Budget		Allocations - 2012/2013		Spent - 2012/2013		Approved Budget - 2013/2014		Spent - 2013/2014	
<u>Program Allocations</u>									
Artist in the Classroom/Authors	\$ 2,000.00		\$ 1,965.00		\$ 5,250.00			processing	
Prologue Theatre	3,898.50		3,723.00		3,895.00			3,895.00	
Scientists in the School/2 per Class*	12,144.00	\$ 18,042.50	10,810.00	\$ 16,498.00	6,615.00	\$ 15,760.00		5,000.00	\$ 8,895.00
<u>School Council Budget</u>									
School Council Miscellaneous Expenses	\$ 2,000.00		\$ 364.69		\$ 500.00			\$ 548.38	
Overhead					\$ 3,000.00			\$ -	
Bank Charges			\$ 174.03		\$ -			\$ 241.71	
Green Team	1,000.00		442.23		-			-	
Volunteer Appreciation (Teachers)	100.00	\$ 3,100.00	123.50	\$ 1,104.45	100.00	\$ 3,600.00		-	\$ 790.09
<u>Primary/Junior School</u>									
Music / Art	\$ 250.00		\$ -		\$ -			\$ -	
Kindergarten buses	1,000.00		949.33		-			-	
Kindergarten Grad					100.00			-	
Primary Zoo Trip buses (or other trip)	1,325.00		611.77		-			-	
Jr Ski Trip buses	1,325.00		Cancelled (Funds To Lice)		-			-	
Track-n-Field Refreshments	50.00		-		-			-	
Primary Play Day Refreshments	50.00		-		-			-	
Primary Teachers	650.00		598.51		-			-	
Junior Teachers	450.00		100.00		-			-	
Grade 6 Celebration	350.00	\$ 5,450.00	212.97	\$ 2,472.58	200.00	\$ 300.00		-	\$ -
<u>Senior School Division</u>									
Music / Art	\$ 300.00		\$ 179.41		\$ -			\$ -	
Robotics	300.00		moved to 2013/14		344.18			344.18	
Math Olympics	300.00		300.00		-			-	
Senior Teachers	550.00		423.73		-			-	
Grade 8 Graduation	800.00		800.00		400.00			-	
Athletics	300.00	\$ 2,550.00	293.28	\$ 1,996.42	-	\$ 744.18		-	\$ 344.18
<u>Additions</u>									
Athletics Jerseys/T-Shirts (PALS/Eco)	\$ 500.00		\$ 238.42		\$ -			\$ -	
Smartboard Program (Brian Pop)	200.00		200.00		-			-	
Music - Instrument Purchase Jr School	1,000.00		1,076.33		-			-	
Music - Instrument Purchase Sr School	1,000.00		851.29		-			-	
Senior School Fundraising Match	-		-		-			-	
Symphony Buses	850.00		685.28		-			-	
Track & Field Buses	300.00		474.60		-			-	
Buses (740 Students x \$6)					4,440.00			3,056.08	
Fans for Classrooms	500.00		500.00		-			-	
Community Events	1,000.00		448.19		-			-	
School Celebrations	89.36		89.36		-			-	
Library (Circuit Machine & TV DVD Player)	1,300.00		1,300.00		-			-	
New Games (Chess/Scrabble/Card/etc)	500.00		132.30		-			-	
Lice Checks - Nit Pickers	1,200.00		1,200.00		-			-	
Yoga Mats	500.00		496.75		-			-	
Planters for Back of School	2,500.00		-		-			-	
Olympics - (K-8 incl'd Face Painting \$75)	-		-		175.00			60.75	
Multi-Cultural Potluck	-		-		177.70			177.70	
Pool (noodles, mats, pace clock)	-		-		806.65			806.65	
Bc more Rocks - Purchased Stuff	-		-		6,000.00			-	
Tree Boxes - Plants, Veg Garden, etc	-	\$ 11,439.36	-	\$ 7,692.52	450.00	\$ 12,049.35		-	\$ 6,049.35
Total		\$ 40,581.86		\$ 29,763.97		\$ 32,453.53			\$ 16,078.62
(Difference \$10,817.89)									

Note for 2012/13: Teachers allotment provided at \$50 per classroom (Primary - 13 classes, Junior - 9 classes, Senior - 11 classes: 33 classes in Total). Scientist in the Classroom: \$184 per classroom.

*\$1,104 from Scientist in School used by JK/SK for other enrichment items >School Celebrations = end of summer party, etc.

Not included above but has been approved - Student Film Making Equipment \$135.60 - No receipts ever submitted so it was not paid out.

Planters: \$1,000 from the original approved Athletics Jersey/T-Shirts allocation is now being paid for by Bowmore School (per Ms. Sambrook) and therefore we re-allocated those funds to the Planters and voted on additional \$1,500*. *This was not paid out as school absorbed cost.

Notes for 2013/14: \$1,800 for Lice approved at May 2013 meeting but enough funds were collected so it was removed from 2013/14 budget.

Overhead: Funds put aside for Carnival, Movie Nights, Bowmore Rocks, Low Cost Extra-Curriculars, Maker Fair, etc...

Highlighted items were already approved at May 2013 meeting. Top up for Scientist in School was voted on at September meeting as we have an additional 2 classes and each workshop increase by \$5 along with Robotics amount.

Buses: So far only \$792 of the Bus money has been used for SR Ski Trip and \$524.23 for Primary Trip

Funds Currently in the Bank: \$41,829.26